



16 November 2016

50 SW

Inspector General

4 Major Graded Areas:

1. **Managing Resources**
2. **Improving the Unit**
3. **Leading People**
4. **Executing the Mission**

Go the Extra MILE

Important IG Contact Info:

Where: Bldg 210, Room 160

Who:

Lt Col Rickie Banister IG
(567-3764)

Mr. Lou Fischer IGI [Inspections]
(567-4069)

Mr. Gregory Deas IGQ [Complaints]
(567-4302)

Self-Assessment Program Managers Training Look Ahead – SSgt Theodore Barnaby

Hello everyone. I am SSgt Theodore Barnaby and I am taking over the MICT/Self-Assessment Program (SAP) from TSgt Corey Laflamme. During our recent Unit Effectiveness Inspection (UEI), AFSPC/IG focused heavily on the execution of both wing and unit level Self-Assessment Programs (SAPs) and provided the wing with two main focus areas: training and Self-Assessment Communicators (SACs).

In accordance with AFI 90-201, commanders and SAPMs must be provided with initial and recurring training. In order to answer the first portion, newly assigned commanders are trained during their mandatory in-brief with the Inspector General's Office. In addition, recurring training will take place at the 50th Space Wing sponsored commander's conference. For the second half, training for SAPMs will be conducted quarterly for each group. The Operations Group will be the first month of each quarter (January, April, July, October); Mission Support Group will be the second month of each quarter (February, May, August, November); and the Network Operations Group will combine with Wing Staff Agencies for the last month each quarter (March, June, September, December). The agenda for the training will change quarterly focusing on Management Internal Controls Toolset (MICT) SACs, Inspector General Evaluation Management System (IGEMS), the Functional Area Manager (FAM) Program, and other areas of concern/trends identified by the IG. The first quarter's training will include how to run MICT and IGEMS as an administrator, give SAPMs the tools to best

use the information in the IG deep-dives, and how to create a SAP from AFIs outside of MICT. Each of these topics drive the Continuous Process Improvement directive. Training for both commanders and SAPMS is mandatory.

The wing still struggles with the execution of SACs. In many cases, SACs were inaccurate or incomplete with some SACs simply stating Yes, No, or N/A without substantiating statements or documentation. In addition, SACs were not being reviewed and updated in accordance with AFI 90-201 and the 50 SW Commander's Inspection Program Business Rules. These guidelines require that SACs be assessed within 30 days when newly assigned or updates to the SAC have taken place. In addition, ALL SACs must be validated every 6 months. In order to assist group and unit level SAPMS, the 50 SW/IG will continue to conduct quarterly deep dives and report findings to applicable SAPMs along with respective leadership to show compliance or non-compliance with MICT.

If any commanders or SAPMs are looking for more training and/or guidance, the 50 SW/IG is here to help and can conduct additional training as needed. Just give me a call at 567-2960 and I will assist you with any of your MICT and SAPM needs.

Lessons Learned

1. **Work with other unit/group/wing program managers within your program for additional guidance and/or areas to improve.**
2. **ALWAYS BE PREPARED**
Ensure your unit knows the appropriate response and actions to take during emergency scenarios
3. **Keep records updated**
As unit POCs and leadership changes out, remember to update all appointment and guidance letters as applicable.

Have a Happy Thanksgiving!
- 50 SW/IG

MICT/ IGEMS/FAM/Exercise Updates

How do we improve upon MICT/IGEMS/FAM/Exercise after the UEI?

Exercise: 1st Lt Drew Edwards

Per the Wing Commander's direction, the response to an active shooter scenario will be evaluated in every building on Schriever AFB. In support of this direction, starting in January the IG office will be stepping up monthly Short Sprint exercises to cover two buildings per month, instead of the usual one. This increased battle rhythm will help ensure a high level of readiness so that if Schriever were to ever face a real-world active shooter scenario, all personnel will be ready to respond.

Thank you to everyone who supported and participated in the OV 16-3 Deployment Readiness Exercise. This is the first deployment exercise the 50 SW has conducted in 3 years. Overall, the wing did well preparing and processing through the line. Deployment readiness is a new annual exercise requirement, so this is one area in which we will all continue to improve. Keep up the solid work!



FAM: SSgt David Gutierrez III

Many FAM Programs are being affected by the Reduction of Additional Duties memorandum dated 18 August 2016 released by the SECAF and Chief of Staff. With these changes the Wing Commander has asked that the FAM Managers (to whom which their programs are affected by the Memo) report to the CIMB in January 2017. This will have some FAMs reporting to the January 2017 CIMB out of cycle. The tasker to create courses of action for these FAM programs has been disseminated via TMT Task Manager and the request to appear at the CIMB will be sent via Outlook calendar invite. Thank you all for helping make this transition as seamless as possible.

Please direct any questions or concerns to SSgt David Gutierrez III/567-3069

Upcoming Inspections

DECEMBER 2016

CCIP: OV 16-4

FAMs: LeaveWeb, LMR, Space Sys Maintenance Management [Week 1]. SABC, UFPM, Unit Training Manager, Supervisor/Trainer Knowledge [Week 2]. INFOSEC, INDSEC, PERSEC, Ready Spacecrew Program [Week 4].

JANUARY 2017

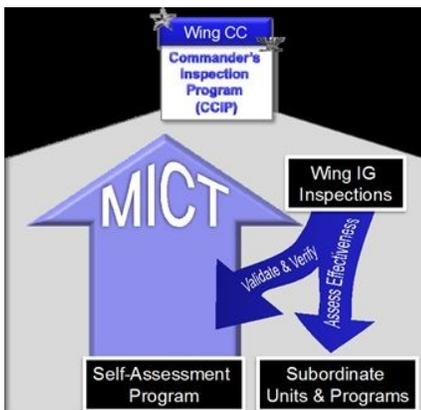
CCIP: AT Office, Information Protection Office, By-Law Programs: Personnel Accountability, Relocation Assistance, Transition Assistance, Combating Trafficking in Persons

FAMs: Records/FOIA/PA, Vulnerability Management [Week 1]. SAPR, Cyberspace Support Technical Publications Management, AFSPCI 36-283 Space Training system Management [Week 2]. RM (Ground Safety), Occupational Health Shop-Level Checklist [Week 3]. Orbital Safety, SORTS/

FEBRUARY 2017

CCIP: 2 SOPS, 50 CES, Safety Office

FAMs: PWCS (Cell), ITAM Hardware-BECO, Stage 1-All Shops ESOHCAMP (CES, 4 SOPS, 23 SOPS), GPC [Week 1]. EMSEC [Week 2]. Spectrum Management [Week 3]. Individual Medical Readiness (Unit CC), ART, Deployment Planning and Execution & Deployment Health (Unit CC), Weapons & Tactics [Week 4].



The Management Internal Control Toolset (MICT) plays a pertinent role in the way we measure and monitor compliance.